



**WILMINGTON FIRE MARSHAL'S OFFICE
FIRE PREVENTION DIVISION**



FOOD VENDOR'S CHECKLIST

The Mayor's Office of Cultural Affairs, in accordance with the Wilmington fire Department/fire Prevention Division, requires that all food vendors review and comply with the special events requirements listed below.

- All food vendors are responsible for obtaining the necessary permits from the Delaware Division of Public Health.
- **Every food vendor who cooks with a generator, electrical hook-up or propane, shall have a 5lb. Multipurpose ABC or BC Fire Extinguisher readily available. Any use of a fryer will require a Type "K" Extinguisher in addition to the ABC Extinguisher. Fire extinguishers must be inspected and tagged, within the past year, by a Fire Equipment Company registered in the State of Delaware.**
- If a portable generator is used, no more than 10 gallons of fuel in an Underwriters Laboratory (UL) approved safety container, shall be stored at the vendors space.
- Propane cylinders shall be stored in an upright and secured position.
- Exit door and isles in the tents shall be unobstructed at all times.
- No open flames such as candles, lanterns, kerosene or gas fired heaters and cooking equipment are permitted near under combustible materials (i.e., canopies).
- Hot surfaces from cooking and heating appliances, such as grills, hot plates and coffee makers, shall be blocked so that the public is protected from physical contact of these appliances.
- Deep fryers shall have splash covers.
- No frayed wires or overloaded extension cords are permitted.
- Decorations on the vendor's carts shall be flame resistant.
- Access to fire hydrants shall remain unobstructed during the event.
- The Fire Marshal's Office will conduct an on-site inspection of vendor's space.

**FAILURE TO COMPLY WITH THE ABOVE REQUIREMENTS
MAY RESULT IN THE CLOSING OF YOUR EVENT**