



**CITY OF WILMINGTON
DEPARTMENT OF PARKS AND RECREATION
MUNICIPAL COMPLEX
500 WILMINGTON AVENUE
WILMINGTON, DELAWARE 19801**



APPLICATION FOR PARK USE

**THIS APPLICATION MUST BE RECEIVED AT LEAST 30 DAYS PRIOR TO DATE OF EVENT.
\$100.00 IS REQUIRED, WHICH NEEDS TO BE ATTACHED IF APPLICATION IS APPROVED.
IF ELECTRIC IS NEEDED, PLEASE INCLUDE \$25.00 TO THE DEPOSIT AMOUNT.**

All applications will be processed as soon as possible. However, if the information provided is not complete, the permit may be delayed. The City of Wilmington reserves the right to refuse a permit if Park regulations and Police requirements are not met or if the facility requested is not suitable for the planned event. The City of Wilmington also reserves the right to cancel or stop this event if inappropriate behavior or language is being displayed. You will be notified if the facility requested is not available. **Applicant is responsible for arranging adequate police, first aid, and parking. This applicant must provide portable toilets, trash removal, and electric equipment.** Permits are issued contingent upon your compliance with the Park regulations and any special requirements indicated on the permit.

Name of Person or Organization: _____

Name of Person Filing Application: _____

Title of Person Filing Application: _____

Address: _____
Street

_____ City _____ State _____ Zip

Phone Numbers: _____ (Work) _____ (Home) _____ (Cell)

Facility/Park Requested: _____

Date: _____ **Rain Date (if any):** _____ **Time:** _____ AM / PM to _____ AM / PM

Description and/or Purpose of Event:

Anticipated Attendance: _____ **Adults:** _____ **Children:** _____

Number of Supervisors: _____

Special Services or Equipment Requested:

Signature _____ **Date** _____



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HOLD HARMLESS AND INDEMNITY CLAUSE

_____ (Organization Name), its officers, and members shall, through the signing of this document by an authorized party or agent, indemnify, hold harmless, and defend the City of Wilmington and their agents and employees from all liability, judgments, suits, costs, and actions, including attorneys' fees and all costs of litigation of every kind and description brought or rendered against the City of Wilmington and, as a result of loss, damage, or injury to persons (including death) or property by reason of any act or failure to abide by this Hold Harmless and Indemnity Clause:

_____ (Organization Name), its officers, members, or employees.

Event Name

Date of Event

Signature/Title

Date