



August 14, 2018

Ethics Commission Meeting Minutes
Louis L. Redding City/County Building
800 N. French Street
5th Floor Atrium Conference Room
Wilmington, DE 19801

Meeting was called to order by Mr. Johnston, Chair, at 4:07 p.m. The following people attended:

Commission Members – Members Denison Hatch, Jr. (via video conference), Frank Hawkins (Vice Chair), William D. Johnston (Chair), Katherine M. Klocko, Faith Meisinger-Petit, Melvin Phillips, and Charles H. Toliver, IV. A quorum was established.

City Solicitor's Office - William Larson and Javette Lane.

Members of the public – Erin Goldner.

The minutes of the July 10, 2018 meeting were reviewed. It was properly moved by Mr. Hawkins and seconded by Ms. Meisinger-Petit to accept the minutes with the following changes: correction of the date to read "2018." Motion passed unanimously.

Communications – Ms. Goldner suggested the term "Executive Session" be added as an agenda item. Mr. Johnston explained the reasoning for such an omission, but noted it is listed on the bottom of the agenda.

Report of Committees – Futures Committee. Mr. Larson gave an overview of the Code of Conduct Review and Recommendations document. Ms. Meisinger-Petit, Chair of the Futures Committee, offered each of the recommendations to the Commission members for a vote. Results are as follows:

I. Change Code of Conduct Title to Code of Ethics

After discussion it was properly moved by Ms. Klocko and seconded by Mr. Phillips to approve the change. Motion passed unanimously.

II.

Update Division's Definitions

After discussion it was properly moved by Mr. Toliver and seconded by Mr. Hawkins to approve the changes. Motion passed unanimously.

III. Revise Advisory Opinion Confidentiality Provision

After discussion it was properly moved by Mr. Phillips and seconded by Mr. Hawkins to approve the change. Motion passed unanimously.

IV. Financial Disclosure General Provisions

1. Eliminate No Conflict Affidavit

After discussion it was properly moved by Ms. Meisinger-Petit and seconded by Ms. Klocko to approve the change. Motion passed unanimously.

2. Change Timeline for Filing

After discussion it was properly moved by Mr. Hawkins and seconded by Ms. Klocko to approve the change. Motion passed unanimously.

3. Revise Applicability of Financial Disclosures

After discussion it was properly moved by Mr. Toliver and seconded by Mr. Hawkins to approve the change. Motion passed unanimously.

4. Expand Scope of Financial Disclosures to include Certain Family Members

After discussion it was properly moved by Mr. Hawkins and seconded by Mr. Toliver to approve the changes. Motion passed unanimously.

V. Financial Disclosure Specific Provisions

1. Source of Income Disclosure Thresholds Lowered

After discussion it was properly moved by Mr. Toliver and seconded by Ms. Klocko to approve the changes. Motion passed unanimously.

2. Gift Disclosure Requirement Broadened

After discussion it was properly moved by Mr. Phillips and seconded by Ms. Meisinger-Petit to approve the change. Motion passed unanimously.

3. Co-signed Loans Disclosure Broadened

After discussion it was properly moved by Mr. Hawkins and seconded by Mr. Phillips to approve the changes. Motion passed unanimously.

4. Real Property Disclosure Added

After discussion it was properly moved by Ms. Klocko and seconded by Mr. Toliver to approve the change. Motion passed unanimously.

5. Board Service Disclosure Added

After discussion it was properly moved by Mr. Hawkins and seconded by Mr. Phillips to approve the change. Motion passed unanimously.

There was no unfinished or miscellaneous business.

It was properly moved by Ms. Klocko and seconded by Mr. Phillips to move the meeting to executive session. Motion passed unanimously.

It was properly moved and seconded that the meeting move back to public session 5:32 p.m. Motion carried unanimously.

The next meeting of the Ethics Commission will be Tuesday, September 11, 2018, 4 p.m., Louis L. Redding City/County Building, 5th Floor Atrium Conference Room.

It was properly moved by Mr. Toliver and seconded by Ms. Klocko to adjourn the meeting at 5: 33 p.m. Motion passed unanimously.

Respectfully submitted,

Javette Lane