



December 12, 2018

Ethics Commission Special Meeting Minutes
Louis L. Redding City/County Building
800 N. French Street
5th Floor Atrium Conference Room
Wilmington, DE 19801

Meeting was called to order by Mr. Johnston, Chair, at 4:03 p.m. The following people attended:

Commission Members – Frank Hawkins (Vice Chair), Denison Hatch, Jr., William D. Johnston (Chair), Katherine M. Klocko, Faith Meisinger-Petit, and Melvin Phillips, Charles Toliver, IV. A quorum was established.

City Solicitor's Office - William Larson and Javette Lane.

Members of the public – Cleon Cauley, Sr.

The minutes of the November 13, 2018 meeting were reviewed. It was properly moved by Mr. Toliver and seconded by Ms. Klocko to accept the minutes as written. Motion passed unanimously.

Communications – The Commission received correspondence regarding a Family Court issue. Mr. Larson responded on behalf of the Commission stating the subject matter did not fall within the scope of the Commission's duties. Nonetheless, Mr. Larson did provide information as to where the individual might find alternate resources.

Report of Committees – Futures Committee. Ms. Meisinger-Petit reported the Futures Committee has drafted revisions to disclosure forms. The Committee will revisit the forms for a second round of revisions on Tuesday, December 18, and post the draft revisions on the City's website for comments. Once approved by the full Commission, copies of the form will be available on the City's website.

There was no unfinished business.

Miscellaneous – Mr. Larson and Mr. Johnston are working on the 2019 Ethics Commission meeting schedule.

It was properly moved by Ms. Meisinger-Petit and seconded by Mr. Phillips to move the meeting to executive session at 4:14 p.m. for review of a confidential investigation and related Complaint, written correspondence, and submissions pursuant to 29 Del. C. § 10004(b)(6) and W.C.C. § 2-345(h). Motion passed unanimously.

It was properly moved by Mr. Hawkins and seconded by Ms. Meisinger-Petit to move the meeting back to public session at 5:00 p.m. Motion carried unanimously.

Mr. Johnston asked if there was a motion related to the confidential investigation. Mr. Hawkins moved to the extent any finding is necessary at this point in the investigation of the Special Counsel pursuant to Art. 3 R. 4 of the Rules of the Wilmington Ethics Commission, the Commission finds that there is reason to believe that a violation has occurred, specifically the two violations alleged in the complaint and

further moves to empower the Commission Chair to handle prehearing procedural matters and to set the matter down for hearing. Ms. Klocko seconded. Motion carried unanimously.

The next meeting of the Ethics Commission will be Wednesday, December 19, 2018, 4 p.m., Louis L. Redding City/County Building, 5th Floor Atrium Conference Room. It was properly moved by Mr. Hawkins and seconded by Mr. Toliver to adjourn the meeting at 5:02 p.m. Motion passed unanimously.

Respectfully submitted,

Javette Lane